

FACILITIES  
PHASE III PLAN  
Covid-19

Maintain a 30-day supply of PPE:

Face coverings:

Masks (Each student will be issued 2 washable masks upon arrival)

Face shields (60 for faculty)

Adequate access to hand sanitizers on all floors in each building.

Daily plan for cleaning and disinfecting

Clean residence hall restrooms each weekday morning. Conduct an evening check of each restroom.

Daily and weekend cleaning of common areas and restrooms.

In addition to daily cleaning of classrooms, conduct a thorough cleaning on Wednesday when classes will be taught remotely with no face-to-face instruction.

Have cleaning/disinfecting supplies in spray bottles available in each classroom.

Post a daily cleaning log on each restroom door and in each building.

Continuously clean high contact surfaces throughout the day, i.e., fire doors, restroom doors, etc.

Weekly/Monthly ventilation quality checks. (IN PROGRESS)

Place signage throughout campus including:

Physical distancing – 6 ft. in heavy traffic areas, i.e., Cashier, Mail Room, Registrar's Office, etc.

Elevator occupancy (1)

Administration Building

Yu Hak Hahn Center

Winchester Center

Kendall Hall

Entrance and Ext Only/One-way stairwells

Residence Halls

Administration Building

Yu Hak Hahn Center

Classroom occupancy

Wash your hand reminders

Common area capacities (Student Life will determine)

Masks are required at all entrances and must be worn at all times while inside.

Exception – dining hall while eating.

Teamwork/Working together (Positivity campaign)

Plexiglass shields installed in areas interfacing with public.

Admissions and Financial Aid Office

Business Office

Cashier's Office

Library

Mailroom  
Registrar's Office  
Student Life Office  
Student Success Center

Shut down all water fountains except for bottle filling capability (13 total).

All buildings will have card swipe access for the Fall 2020 semester. The residence halls will remain locked 24/7. Heavy traffic areas will have exterior doors accessible beginning August 5, during regular business hours.