

## Kentucky Wesleyan College - Office of the Registrar

### STUDY ABROAD COURSE APPROVAL

**To the Student:** Use this form to consult with your advisor about transfer of courses to take during study abroad. Courses must be approved by your advisor, the program coordinator, the Academic Dean, and the Office of the Registrar before they can be added to your schedule and before they are officially transferred to your transcript. Submit a copy of the signed form to the Office of the Registrar.

**DEADLINES**

Fall Study: May 1	Winter/ Spring Break Study: December 1
Spring Study: October 1	Summer Study: April 1

Student Name: \_\_\_\_\_

Current Class Level: Circle one

Freshman\*                     
  Sophomore                     
  Junior                     
  Senior

\*Freshman are allowed to study off campus/abroad only on KWC-sponsored programs/trips

Cumulative KWC GPA: \_\_\_\_\_

Credit hours completed at KWC: \_\_\_\_\_

Host Institution/Location: \_\_\_\_\_

COURSES (attach course descriptions or other information that may be available)			
Host Institution Course (Title and Number)	KWC Equivalent (Course Title and Number)	Credit Hrs	Program Head Approval (Initial)
ALTERNATE COURSES			
Host Institution Course (Title and Number)	KWC Equivalent (Course Title and Number)	Credit Hrs	Program Head Approval (Initial)

Advisor Name (Printed): \_\_\_\_\_ Date: \_\_\_\_\_

Advisor Signature: \_\_\_\_\_

Study Abroad Coordinator (Printed): \_\_\_\_\_ Date: \_\_\_\_\_

Coordinator Signature: \_\_\_\_\_

Registrar Approval: \_\_\_\_\_

Academic Dean Signature: \_\_\_\_\_ Date: \_\_\_\_\_