



Dean of Students

Kentucky Wesleyan College, a private, liberal arts college with a long-standing reputation for quality and academic excellence, seeks applications for a full-time Dean of Students to join our community and to lead student life, retention, and co-curricular learning. Reporting directly to President Dr. James Cousins, the Dean is a member of the college's leadership team and collaborates with the other members of the Cabinet, the faculty, and the staff throughout the college to enhance recruitment, retention, and overall student success.

Major Responsibilities

- Develop, implement, and attend a variety of student services and programs that positively impact the quality of student life on campus and promote student engagement, success, learning, and development.
- In conjunction with others, lead student orientation programs.
- Establish and articulate the College's standards of conduct for students and serve as the primary officer responsible for the adjudication of non-academic misconduct.
- Act as a communications liaison between students and the administration.
- Serve as a member of the senior management team to discuss and decide issues related to the overall management of the College.
- Staff and support to the Board of Trustees and the Student Life Enrichment Committee.
- Advise the Student Government Association (SGA) and act as ex-officio, nonvoting member of the SGA Senate.
- Serve as an Administrator in an on-all rotation program for student services, as needed.
- Compile data and complete reports to comply with the Cleary Act and other reporting requirements related to Student Life.

Qualifications

- At least five years of successful, progressively responsible higher education administrative experience in student services.
- Master's degree in Student Affairs/Services, Higher Education Administration, or a related field. An earned doctorate degree is preferred.
- Knowledge of the legal implications of Student Affairs practice and student retention issues.
- Excellent organizational, communication, and interpersonal skills, with the ability to build and maintain relationships with all segments of the campus community.
- High level of comfort using computers and MS Office, with the ability to learn new programs and software.

Employee Benefits

This full-time position has access to a full range of employee benefits, including health, dental, vision, and life insurance; retirement plans; a generous benefit time program; and tuition benefits. Due to the college's not-for-profit status, employees of Kentucky Wesleyan may be able to receive loan forgiveness under the Public Service Loan Forgiveness Program of the US Department of Education.

Application Process

To apply, please submit a cover letter, curriculum vitae, and three professional references to: lkeller@kwc.edu. Review of application materials will begin immediately and will continue until the position is filled. An official transcript for the highest degree awarded will be required of the hired candidate, as will a background check. The College will not sponsor applicants for work visas.

Kentucky Wesleyan College is an equal opportunity employer and is committed to attracting qualified candidates from underrepresented groups.

Additional Information

About Kentucky Wesleyan College

Kentucky Wesleyan College is a private, four-year liberal arts institution located in the vibrant city of Owensboro. A United Methodist-related college founded in 1858, Wesleyan is known for excellence in academics and a superior residential experience. Kentucky Wesleyan College has been consistently ranked by U.S. News & World Report as one of the Best Regional Colleges in the South as well as one of the Top Performers in Social Mobility in the South. The Princeton Review has also recognized KWC as a "Best in the Southeast" college for several consecutive years.

Kentucky Wesleyan students can choose from 29 majors and 13 pre-professional curriculums. Classes have a 13-to-1 student-faculty ratio, and 88 percent of the faculty have a Ph.D. or terminal degree. The College is accredited by the Southern Association of Colleges and Schools Commission on College.

The Kentucky Wesleyan Panthers compete in NCAA Division II and are charter members of the Great Midwest Athletic Conference comprising teams from Ohio, Michigan, Kentucky, and Tennessee. Athletic teams include baseball, basketball, football, golf, soccer, softball, tennis, volleyball, and wrestling.

The College employs approximately 200 faculty and staff who work together on a single campus. Kentucky Wesleyan provides a challenging and supportive academic experience for students as well as a positive and stimulating work environment for employees.

For more information about Kentucky Wesleyan College, see our [Community Profile](#).

About Owensboro, KY

Kentucky Wesleyan College is located in the hospitable city of Owensboro, Kentucky, a vibrant, beautiful, and safe city nestled on the banks of the Ohio River. Owensboro is small enough to promote a hometown atmosphere yet large enough to support many amenities usually only available in much larger cities. Daviess County is home to 110,000 residents and is easily accessible from metropolitan locations such as Louisville, KY; Nashville, TN; and St. Louis, MO.

Owensboro's revitalized downtown area features a state-of-the-art convention center, several new hotels, and a range of entertainment options with unique restaurants and shops. Twenty-five parks, totaling 953 acres, encircle the city, which hosts over 20 annual festivals – attracting visitors from throughout the region.

Suggested Websites

Additional information about Kentucky Wesleyan College, the Panthers, and the Owensboro community may be found at:

- <https://www.kwc.edu/>
- <http://www.kwcpantthers.com/>
- <http://www.owensboro.org/>
- <https://edc.owensboro.com/>
- <https://visitowensboro.com/>