



Dean of the College

Kentucky Wesleyan College is a leader in liberal arts and professional education with a longstanding reputation for quality and academic excellence. Currently serving approximately 800 students, Kentucky Wesleyan provides a challenging and supportive academic experience, a positive work environment, and a stimulating culture. Kentucky Wesleyan produces highly qualified graduates who become successful professionals in the career of their choice and valuable members of their communities.

Kentucky Wesleyan College seeks a highly organized, detail and process-oriented leader to serve in the critical new role of Dean of the College. This Dean will report directly to the Vice President of Academic Affairs and provides leadership in supporting and strengthening the faculty and academic programs to fulfill the educational goals of the college. The target start date for the position is July 1.

Major Responsibilities

- Serving as a liaison between and among the faculty, Faculty Council, and administration relating to all faculty matters.
- Providing leadership in supporting and strengthening the faculty.
 - Developing and implementing sound policies, practices, and programs regarding faculty recruitment, appointments/hiring, performance reviews (e.g., tenure, promotion, pre-tenure, and post-tenure), leaves, and terminations.
 - Overseeing faculty workload assignments and provides input on the teaching needs of the academic programs.
- Supporting academic programs
 - Overseeing curricular planning, development, assessment, and required reviews.
 - Submitting reports to internal and external entities.
 - Advocating for resources needed to support infrastructure, operations, and student experiences.
- Serving as a primary point of contact for undergraduate student academic issues, including student complaints for academic matters.
- Managing and supervising assigned areas, including adult and online education, the Student Success Center, and the Center for Engaged Teaching and Learning.

Minimum Qualifications

- Terminal degree from a regionally accredited university.
- Has held a faculty role and earned the rank of associate or full professor with tenure.

- Successful teaching/administrative experience in higher education.
- Knowledge of program development, assessment, curriculum development, and faculty processes and procedures.
- Excellent communication and problem-solving skills.
- Able to work cooperatively with others at all levels of the institution.
- Team-minded leader with the ability to lead large groups.
- Demonstrated ability to set priorities and effectively communicate them to others and to make decisions in a timely fashion.
- Meticulous record keeping and budget management skills.
- Ability to prioritize and multitask.

Employee Benefits

This full-time position has access to a full range of employee benefits, including health, dental, vision, and life insurance; retirement plans; a generous benefit time program; and tuition benefits. Due to the college's not-for-profit status, employees of Kentucky Wesleyan may be able to receive loan forgiveness under the Public Service Loan Forgiveness Program of the US Department of Education.

Application Process

To apply, complete the online application at <https://kwc.edu/application-for-employment/>. Kentucky Wesleyan College is an equal opportunity employer.

Review of application materials will begin January 4 and will continue until the position is filled. Questions may be directed to Dr. Paula Dehn, Vice President of Academic Affairs, at pdehn@kwc.edu.

An official transcript for the highest degree awarded will be required of the hired candidate, as will a background check. The College will not sponsor applicants for work visas.

Additional Information

About Kentucky Wesleyan College

Kentucky Wesleyan College is a private, four-year liberal arts institution located in the vibrant city of Owensboro. A United Methodist-related college founded in 1858, Wesleyan is known for excellence in academics and a superior residential experience. Kentucky Wesleyan earned a #8 ranking in 2017 from U.S. News & World Report as a Best Regional College in the South, along with a #3 ranking in the South in the category of "Great Schools, Great Prices," which measures academic quality compared to cost of attendance.

Kentucky Wesleyan students can choose from 29 majors and 13 pre-professional programs. Classes have a 12-to-1 student-faculty ratio, and 88 percent of the faculty have a Ph.D. or terminal degree. The College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate degrees.

The College employs approximately 200 faculty and staff who work together on a single campus. Kentucky Wesleyan provides a challenging and supportive academic experience for students as well as a positive and stimulating work environment for employees. A hallmark of the Kentucky Wesleyan experience includes “The Wesleyan Way,” beliefs which guide the entire college community:

- We do everything with honor.
- We always support each other.
- We will compete with integrity.
- We love each other in Christ.

The Kentucky Wesleyan Panthers compete in NCAA Division II and are members of the Great Midwest Athletic Conference. Athletic teams include baseball, basketball, cross country, football, golf, soccer, softball, tennis, track and field, volleyball, and wrestling.

About Owensboro, KY

Kentucky Wesleyan College is located in the hospitable city of Owensboro, Kentucky, a vibrant, beautiful, and safe city nestled on the banks of the Ohio River. Owensboro is small enough to promote a hometown atmosphere yet large enough to support many amenities usually only available in much larger cities. Daviess County is home to 110,000 residents and is easily accessible from metropolitan locations such as Louisville, KY; Nashville, TN; and St. Louis, MO.

Owensboro’s revitalized downtown area features a state-of-the-art convention center, several new hotels, and a range of entertainment options with unique restaurants and shops. Twenty-five parks, totaling 953 acres, encircle the city, which hosts over 20 annual festivals – attracting visitors from throughout the region.

Suggested Websites

Additional information about Kentucky Wesleyan College, the Panthers, and the Owensboro community may be found at:

- <https://www.kwc.edu/>
- <http://www.owensboro.org/>
- <https://edc.owensboro.com/>