



## **Director of Library Services**

Kentucky Wesleyan College is seeking a dynamic, motivated, and visionary person to lead the Library in creating a service-oriented and innovative library to support learning and teaching. A commitment to quality service, responsible stewardship, continuous improvements and a love of lifelong learning and working with undergraduates is essential.

### **Primary Responsibilities:**

- Plans, administers and assesses programs that provide information resources and services to the College community.
- Develops short and long range goals for the Library.
- Establishes priorities, policies and procedures for the Library.
- Prepares and administers the Library's budget.
- Promotes the use of the Library's collections, facilities and services to students, faculty and others.
- Plans and implements the Library's program of library instruction and information/computer literacy training.
- Manages the overall development of the Library's collections, including archives.
- Oversees the development and maintenance of the library website.

### **Qualifications:**

- Master of Library Science degree from an ALA accredited university.
- At least five years of experience in administration and management, including budget, staff management, and strategic development.
- Experience using existing and emerging technologies to provide and enhance library and information services.
- Knowledge of current and emerging trends and practices in academic library management, services and development as well as library technologies.
- Knowledge of library operations and services, budgeting policies and procedures, reference resources, and research techniques.
- Knowledge of best practices and standards in information literacy and library instruction.
- Skill in planning, organizing, directing and coordinating the work of personnel.
- Ability to analyze problems and develop and implement solutions.
- Excellent oral and written communication skills, including the ability to prepare clear and precise reports.

**Preferred Qualifications:**

- Demonstrated ability to and experience in working collaboratively with groups and individuals outside of regular work area or unit.
- Adept at being innovative and creative.
- Experience in strategic and operational planning.
- Experience using a wide variety of computer software programs.
- Experience working with the public.

**Employee Benefits**

This full-time position has access to a full range of employee benefits, including health, dental, vision, and life insurance; retirement plans; tuition plans; and a generous benefit time program. Due to the college's not-for-profit status, employees of Kentucky Wesleyan may be able to receive loan forgiveness under the Public Service Loan Forgiveness Program of the US Department of Education.

**Application Process**

Please submit a letter of application, curriculum vitae, statement of teaching philosophy, transcripts, and names and contact information for references to Cindy Sublett in Human Resources at [csublett@kwc.edu](mailto:csublett@kwc.edu). Applicants will receive an email confirming receipt of materials. Kentucky Wesleyan College is an equal opportunity employer.

An official transcript for the highest degree awarded will be required of the successful candidate, as will a background check. The College will not sponsor applicants for work visas.

Review of applications will begin immediately and continue until the position is filled. Questions may be directed to Dr. Paula Dehn, VP of Academic Affairs, at [pdehn@kwc.edu](mailto:pdehn@kwc.edu).

**Additional Information***About Kentucky Wesleyan College*

Kentucky Wesleyan College is a private, four-year liberal arts institution located in the vibrant city of Owensboro. A United Methodist-related college founded in 1858, Wesleyan is known for excellence in academics and a superior residential experience. Kentucky Wesleyan earned a #8 ranking in 2017 from U.S. News & World Report as a Best Regional College in the South, along with a #3 ranking in the South in the category of "Great Schools, Great Prices," which measures academic quality compared to cost of attendance.

Kentucky Wesleyan students can choose from 29 majors and 13 pre-professional programs. Classes have a 12-to-1 student-faculty ratio, and 88 percent of the faculty have a Ph.D. or terminal degree. The College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate degrees.

The College employs approximately 200 faculty and staff who work together on a single campus. Kentucky Wesleyan provides a challenging and supportive academic experience for students as well as a positive and stimulating work environment for employees. A hallmark of the Kentucky

Wesleyan experience includes “The Wesleyan Way,” beliefs which guide the entire college community:

- We do everything with honor.
- We always support each other.
- We will compete with integrity.
- We love each other in Christ.

The Kentucky Wesleyan Panthers compete in NCAA Division II and are members of the Great Midwest Athletic Conference. Athletic teams include baseball, basketball, cross country, football, golf, soccer, softball, tennis, track and field, volleyball, and wrestling.

### *About Owensboro, KY*

Kentucky Wesleyan College is located in the hospitable city of Owensboro, Kentucky, a vibrant, beautiful, and safe city nestled on the banks of the Ohio River. Owensboro is small enough to promote a hometown atmosphere yet large enough to support many amenities usually only available in much larger cities. Daviess County is home to 110,000 residents and is easily accessible from metropolitan locations such as Louisville, KY; Nashville, TN; and St. Louis, MO.

Owensboro’s revitalized downtown area features a state-of-the-art convention center, several new hotels and a range of entertainment options with unique restaurants and shops. Twenty-five parks, totaling 953 acres, encircle the city, which hosts over 20 annual festivals – attracting visitors from throughout the region.

### *Suggested Websites*

Additional information about Kentucky Wesleyan College, the Panthers, and the Owensboro community may be found at:

- <https://www.kwc.edu>
- <http://www.kwcpantthers.com>
- <http://www.owensboro.org>
- <http://edc.owensboro.com>
- <http://www.owensboromls.com>