



## Evening Supervisor

Kentucky Wesleyan College, a private, liberal arts college with a long-standing reputation for quality and academic excellence, is seeking applications for a part-time-time Evening Supervisor for the Howard Greenwell Library to assist library patrons and oversee library operations.

### Major Responsibilities

- Supervising the operation of the Library Information Desk in the evenings and on weekends.
- Registering patrons and assisting them with using library facilities and resources effectively.
- Updating circulation and patron records in the library's automated system.
- Providing scanning, printing, and copying assistance to students and faculty.
- Assisting in maintaining the order of the collections.
- Supervising the student workers assigned to the Library Information Desk.

### Qualifications

- High school diploma or GED required. A college degree is preferred.
- Previous library experience and computer experience is preferred.

### Application Process

To apply, complete the online application at <https://kwc.edu/application-for-employment/>. A background check will be required. The College will not sponsor applicants for work visas. Review of application materials will begin immediately and will continue until the position is filled. Kentucky Wesleyan College is an equal opportunity employer.

### *About Kentucky Wesleyan*

Kentucky Wesleyan College is a private, four-year liberal arts institution located in the vibrant city of Owensboro. A United Methodist-related college founded in 1858, Wesleyan is known for excellence in academics and a superior residential experience. Kentucky Wesleyan earned a #8 ranking in 2017 from U.S. News & World Report as a Best Regional College in the South, along with a #3 ranking in the South in the category of "Great Schools, Great Prices," which measures academic quality compared to cost of attendance.

Kentucky Wesleyan students can choose from 29 majors and 13 pre-professional programs. Classes have a 12-to-1 student-faculty ratio, and 88 percent of the faculty have a Ph.D. or

terminal degree. The College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate degrees.

The College employs approximately 200 faculty and staff who work together on a single campus. Kentucky Wesleyan provides a challenging and supportive academic experience for students as well as a positive and stimulating work environment for employees. A hallmark of the Kentucky Wesleyan experience includes “The Wesleyan Way,” beliefs which guide the entire college community:

- We do everything with honor.
- We always support each other.
- We will compete with integrity.
- We love each other in Christ.

The Kentucky Wesleyan Panthers compete in NCAA Division II and are members of the Great Midwest Athletic Conference. Athletic teams include baseball, basketball, cross country, football, golf, soccer, softball, tennis, track and field, volleyball, and wrestling.

Additional information about Kentucky Wesleyan College can be found at <https://www.kwc.edu/>.