



Director of Academic Advising

Kentucky Wesleyan College, a private, liberal arts college with a long-standing reputation for quality and academic excellence, invites applications for a full-time Director of Academic Advising to join our community and to lead academic advising and first-year student programs for the college.

Major Responsibilities

- Coordinates advising across campus and advises students as necessary.
- Coordinates summer advising for incoming first-year students through both on-campus events and remote advising.
- Co-monitors KWC's early alert system, manages referrals, seeks resolutions, and closes alerts in a timely manner.
- Co-chairs the college's CAREs team and assists in resolution of student issues.
- Develops and implements strategic plans for the office, sets goals and outcomes, performs yearly assessments, provides regular reports, and employs strategies for improvement.
- Supervises the faculty mentor program and KW 101 Freshman Seminar.
- Integrates advising initiatives with equity-focused practices as part of the college's broader diversity, equity, and inclusion efforts, including assisting students of diverse backgrounds to navigate educational barriers.
- Facilitates professional development, training, and workshops for faculty advisors.

Qualifications

- Master's degree in a field related to higher education affairs (i.e. Student Affairs, College Personnel, Counseling, etc.).
- Previous experience in post-secondary student advising or student success.
- Commitment to promoting student success and encouraging outcomes-directed solutions.
- Ability to gather data, compile information, and prepare reports in a timely manner.
- Knowledge of trends, practices, and issues relevant to student success.

Employee Benefits

This full-time position offers a comprehensive benefits package, including health, dental, vision, and life insurance; retirement plans; a generous benefit time program; and tuition benefits. As Kentucky Wesleyan is a not-for-profit institution, employees may be eligible for loan forgiveness under the Public Service Loan Forgiveness Program of the US Department of Education.

Application Process

To apply, please complete the online application at <https://kwc.edu/application-for-employment/>. As part of the online application, please attach a file that contains a cover letter, current resume, and contact information for three professional references.

Applications will be accepted until the position is filled. An official transcript for the highest degree awarded will be required of the hired candidate, as will a background check. The College will not sponsor applicants for work visas.

Kentucky Wesleyan College is an equal opportunity employer and is committed to attracting qualified candidates from underrepresented groups.

Additional Information

About Kentucky Wesleyan College

Kentucky Wesleyan College is a private, four-year liberal arts institution located in the vibrant city of Owensboro. A United Methodist-related college founded in 1858, Wesleyan is known for excellence in academics and a superior residential experience. Kentucky Wesleyan College has been consistently ranked by U.S. News & World Report as one of the Best Regional Colleges in the South and one of the Top Performers in Social Mobility in the South. The Princeton Review has also recognized KWC as a “Best in the Southeast” college for several consecutive years.

Kentucky Wesleyan students can choose from 29 majors and 13 pre-professional programs. Classes have a 13-to-1 student-faculty ratio, and 88 percent of the faculty have a Ph.D. or terminal degree. The College is accredited by the Southern Association of Colleges and Schools Commission on Colleges.

The Kentucky Wesleyan Panthers compete in NCAA Division II and are charter members of the Great Midwest Athletic Conference. Athletic teams include baseball, basketball, football, golf, soccer, softball, tennis, volleyball, and wrestling.

The College employs approximately 200 faculty and staff who work together on a single campus. Kentucky Wesleyan provides a challenging and supportive academic experience for students and a positive and stimulating work environment for employees.

A hallmark of the Kentucky Wesleyan experience includes “The Wesleyan Way” which guides our community:

- We do everything with honor.
- We always support each other.
- We will compete with integrity.
- We love each other in Christ.

Kentucky Wesleyan College values the unique contributions of all members of our campus community. As part of our mission to prepare future leaders intellectually, spiritually, and

physically, we strive to provide an atmosphere that encourages and challenges all members of the Kentucky Wesleyan College campus community to exhibit an understanding and appreciation of cultural and human differences. We are committed to being a community that reflects the diversity of our larger society. We expect all members of our institution to actively create and maintain an inclusive learning and living environment that embraces diversity in all forms, including race, ethnicity, gender, gender identity, socio-economic status, national origin, sexual orientation, disability, religion, and thought.

About Owensboro, KY

Kentucky Wesleyan College is located in the hospitable city of Owensboro, Kentucky, a vibrant, beautiful, and safe city nestled on the banks of the Ohio River. Owensboro is small enough to promote a hometown atmosphere yet large enough to support many amenities usually only available in much larger cities. Daviess County is home to 110,000 residents and is easily accessible from metropolitan locations such as Louisville, KY; Nashville, TN; and St. Louis, MO.

Owensboro's revitalized downtown area features a state-of-the-art convention center, several new hotels, and a range of entertainment options with unique restaurants and shops. Twenty-five parks, totaling 953 acres, encircle the city, which hosts over 20 annual festivals – attracting visitors from throughout the region.

Suggested Websites

Additional information about Kentucky Wesleyan College, the Panthers, and the Owensboro community may be found at:

- <https://www.kwc.edu/>
- <http://www.kwcpantthers.com/>
- <http://www.owensboro.org/>
- <https://edc.owensboro.com/>
- <https://visitowensboro.com/>